



THE UNIVERSITY OF  
**TENNESSEE**  
KNOXVILLE

Did you know the McClung Museum serves thousands of K-12 students every year at no cost? Volunteer docents are an integral part of the education department's mission. They help facilitate engaging experiences and foment a dialogue with our visitors to enrich their understanding of art, culture, and history.

Apply to become a McClung Museum docent. Successful candidates will receive content training on our diverse collection, attend pedagogical workshops, and enjoy behind the scenes previews of upcoming exhibitions.

**Requirements:**

- Interview and successfully complete the training program
- Have an amiable disposition and be able to work with groups of all ages
- Be comfortable communicating with the public
- Be comfortable communicating via email
- Have a flexible morning schedule
- Must be reliable and punctual to all volunteer assignments
- Must be able to commit to at least 10 programs a year
- Consent to a background check

**Duties:**

- Engage with students in a positive and welcoming manner
- Follow lesson plans for galleries
- Attend training sessions

**Benefits:**

- The opportunity to learn more about the McClung Museum's collection and operations
- Meet other volunteers with similar interests
- Invitation to volunteer appreciation gatherings
- A 10% discount at the museum store
- Special preview of upcoming exhibitions

Interested candidates, please complete the **Docent Application Form** on the following page and email it to Leslie Chang Jantz, Curator of Education, at [lcjantz@utk.edu](mailto:lcjantz@utk.edu).



Smithsonian Affiliations

McClung Museum of Natural History & Culture  
1327 Circle Park Drive Knoxville, TN 37996  
865-974-2144 865-974-3827 fax mcclungmuseum.utk.edu



**BIG ORANGE. BIG IDEAS.**

Flagship Campus of the University of Tennessee System 

**Please complete the following application and attach your resume. Documents may be sent to the address provided below or sent via email to [lcjantz@utk.edu](mailto:lcjantz@utk.edu)**

*Leslie Chang Jantz  
McClung Museum  
1327 Circle Park Drive  
Knoxville, TN 37996*

***Applicant's contact information***

Name and last name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone/ cellphone: \_\_\_\_\_

***Relevant Reference***

Name and last name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Telephone number: \_\_\_\_\_

***Emergency contact***

Name and last name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Telephone number: \_\_\_\_\_

***Please answer the following questions:***

Why do you want to volunteer at the McClung Museum?

Do you have any volunteer experience? If so, please explain.

Do you feel comfortable working with children? Have you done so in the past?

Are you available to work in the mornings?

Is there specific time in the year when you would not be able to lead programs?

**I acknowledge that my work at the museum the McClung Museum would be in a volunteer capacity and there is no material, or monetary, compensation for my service.**

---

Signature

---

Date